

United PTO Meeting Agenda
Thursday, September 3rd 2026: 6:30 Meeting /Annual Meeting
United Library

A. Call to Order/Welcome/Introductions

- Called to order 6:31 PM

B. Approve May Meeting minutes

- Approved (motion Becca, second Chelsea)

C. Treasurer's Report

- Motion to open vote for treasurer - Kalista, 2nd Chelsea
 - All in favor of Co-Treasurers Kelsey Powell & Samantha Perry
- Kelsey provided reports on end of last fiscal year (May/June 2026) and the current budget
- teacher reimbursement deadline
 - last PTO meeting is in May and teachers should submit those before that meeting
- new QR codes posted in office for teachers to link to reimbursement forms
- approved - Chelsea, 2nd Becca

D. Old Business

- Pool Party- August 21st - set next year's date
 - \$233 in concessions cash, \$30 Give Butter
 - spent \$43.86 on snacks, \$350 to rent pool
 - Notes:
 - we need a few more snacks next year
 - Dates for next year - shooting for Aug. 20th (Friday before school again)
- Game One Apparel - site is live!
 - They are open to new designs, send ideas to Morgan

E. New Business

- Current year budget
 - Kelsey provided estimate of \$21,440 (last year, budgeted \$17K, spent \$15K), have \$16K in bank
 - proposal to remove:
 - 6th grade service project (not currently planned)
 - staff food week (fund from different category)
 - Guiding coalition support (never used)
 - writing month (no planned cost)
 - comets care (we have quite a bit of stock and can seek one-time donations)
 - proposed increases:
 - bulking up field trip support
 - school-wide t-shirts
 - sunshine cart (was just a trial last year)
 - teacher credits for the book fair (at the dog-eared fair)
 - Discussion points
 - should reimbursement limits be higher (in this economy)?
 - school is doing a bit better providing simple supplies
 - push usage this year? - yes, then look at increasing amount next year
 - put links to Amazon wish-lists on school websites
 - sunshine cart - cut it down to just drinks (the most popular item)? - yes
 - school shirts - these are a big budget item, should we do this every year?
 - shirts seem universally popular with kids and staff

- an every other year expense? - yes, with fill-ins for new kids and staff (and fast growers)
 - seek a new vendor - yes, we have the time to shop around for cost this year
 - add t-shirt size to school registration - good suggestion
 - adjust shirt budget to \$1000 - this brings the overall budget within range of our holdings
- Field Trips
 - Principal's idea is to have each grade do at least one big field trip a year from PTO funds
 - this would give each grade something big to look forward to each year
 - may provide enrollment boost
 - teachers are dreaming big (like adventureland, slick city, etc.)
 - PTO agreement is that this is a good idea
 - also agreement that we might not be able to cover all of it
 - but we are upping fund-raising, and we're going to go for it
- 1st Day School Supplies - offer kits again next year?
 - we sold 10 kits this year (made \$20), can we get rid of it?
 - yes, lets get rid of this, Morgan will contact the company
- Boosterathon Event -
 - Morgan has created a sign-up for the school to send out
 - goal set at \$8,000
 - date is October - information will begin moving out to kids next week
- Prairie Clean Up Day - Sept 26 1-4pm
 - Chris Nordhus requested PTO to make sign up and provide drinks
 - will add providing drinks as a sign up field as well
 - Morgan created sign-up form with 2-hour shifts
- Trunk or Treat Event - October 23rd - Friday
 - Sign-up event created for this also
 - for indoor / outdoor trunks
 - Are Halloweenies happening this year?
 - yep
 - Maggie will recruit teachers to cook/serve
- Homecoming - set dates/dress up days and send to Cara
 - October 12th-16th
 - Kalista will send out dress-up day information
- McDonald's Fundraiser
 - Aiming for November, 1st week is election day
 - Try for Tuesday, November 10th
 - Chelsea will call
- Movie Night- set date
 - November 29th - aim for new movie (Cat in the hat)
- Whatcha Smokin Fundraiser- October 7th - Wednesday
 - Chelsea will text
- Reach out to Claire to get Skate dates
 - Maggie will reach out

F. Backpack Buddies Report -

- Thanks to Redekers and the Kaminski family for sponsoring September
- October and November sponsors lined up
- contact unitedbackpackbuddies@gmail.com for questions
- budget is looking healthy this year

G. Principals Report -

- Fun stuff
 - lots of fun on Fridays, either an assembly, prairie pals or clubs each week
 - 6th graders are getting some career project-based learning
 - grant achieved for a therapeutic classroom
 - STEAM is back, thanks to Ms. Kelly for picking that up
- Other stuff
 - get information to Cara before 9AM Friday if you want it in the newsletter
 - lots of teachers getting letters trained - especially follow-ups to UFLI for higher grades
 - wonders reading program - will do an evaluation this year to keep or look for new curriculum

H. Teacher Report - Kalista

- looking forward to assembly tomorrow
- will promote teacher reimbursements and post minutes

I. Teacher reimbursement/request-

T. Kelly - \$91 for STEAM classroom posters, frames for posters - approved (Becca, 2nd Seth)

J. Adjourned - at 7:59 PM