

# United Community School District

## Request for Proposal (RFP)

### Playground Design and Installation Project

#### United Community School District

Issue Date: April 8, 2025

RFP Number: UCSD-2025-PG001

Response Deadline: April 23, 2025 at 4:00 PM CST

#### 1. Introduction

The United Community School District (UCSD) is seeking proposals from qualified vendors for the design, delivery, and installation of a new playground at United Community School, located at 1284 U Avenue, Boone, IA 50036. This project aims to provide a modern, inclusive, and developmentally appropriate play area for students and the broader community.

#### 2. Project Goals and Objectives

- Develop a safe and accessible play environment for children aged 5–8.
- Incorporate inclusive elements to accommodate children of all abilities, complying with ADA standards.
- Use high-quality, durable materials suitable for the Iowa climate.
- Offer a variety of play components promoting physical activity, creativity, and social-emotional growth.
- Ensure compatibility with the surrounding school campus and site conditions.

#### 3. Scope of Work

The selected contractor will be responsible for:

- Conducting a site evaluation and working with school representatives to gather input.
- Designing a playground that meets the district's educational and recreational objectives:
  - Singular play structure with 2 platform levels, max height 8' (no wooden structures)
  - 2 slides
  - 6+ swings
  - 4 independent climber/play objects away from main play structure
- Procuring and delivering all necessary equipment and materials.
- Installing playground components, safety surfacing, and additional site furnishings (e.g., benches, shade structures).
- Coordinating permits, inspections, and final safety certification.
- Providing user manuals, warranties, and maintenance guidelines.

#### 4. Proposal Requirements

Each proposal must include:

- Company profile and relevant experience.
- A minimum of three references from similar projects within the last five years.
- Preliminary playground designs, including equipment specifications and layout visuals.
- Detailed project timeline and proposed milestones.
- Complete cost breakdown (design, equipment, shipping, installation, surfacing, etc.).
- Color choices for each item, with color charts or chips.
- Warranty information and maintenance recommendations.

- Proof of insurance and required licenses.
- Certification of compliance with all applicable safety and accessibility standards.

## **5. Evaluation Criteria**

Proposals will be evaluated based on the following:

- Quality, innovation, and inclusivity of the design
- Total project cost and value
- Compliance with ADA, CPSC, and NPPS
- Experience and qualifications of the vendor
- References and past performance
- Proposed timeline and project management approach

## **6. Submission Guidelines**

Please submit your proposal electronically in PDF format to:

Jenn Mienecke

School Business Official, United Community School District

Email: [jmienecke@united.k12.ia.us](mailto:jmienecke@united.k12.ia.us)

Phone: (515) 432-5319

Or send a hard copy to:

United Community School District

Attn: Playground Project RFP

1284 U Avenue

Boone, IA 50036

## **7. Tentative Project Timeline**

- RFP Released: April 8, 2025
- Optional Pre-Proposal Site Visit: Schedule by Calling Parvez Faisal at 515-432-5319
- Proposal Submission Deadline: April 23, 2025 at 4:00 PM CST
- Vendor Selection and Notification: April 24, 2025
- Project Start: July 1, 2025
- Target Completion Date: August 20, 2025

## **8. Additional Notes**

- UCSD reserves the right to accept or reject any and all proposals.
- Any clarifications or RFP updates will be made available at the District Website.
- All questions regarding this RFP must be submitted by April 15, 2025